

School Office Use Only
Date sent to State Police _____
Date information received from State Police _____
Mail to: West Virginia State Police 409 Industrial Blvd. Kearneysville, WV 25430

Affidavit In Lieu of Birth Record
(Please print or type)

I, _____, have enrolled _____
Name of Person Enrolling Pupil Name of Pupil
in _____ School, and in lieu of furnishing a certified copy of the aforesaid pupil's
birth record, state the following information:

1. Name of pupil appearing on birth record: _____
2. Date of birth: _____ Age _____ Sex _____
3. Place of birth (city/state) _____
4. Race: _____ Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____
5. Name of mother appearing on birth record: _____
6. Name of father appearing on birth record: _____
7. Last school pupil attended: (if applicable) _____
School Address: _____
8. Explanation of inability to produce a certified copy of birth record: _____

9. Item for identification submitted _____
(Item must be attached to affidavit and sent to local law enforcement immediately.)
10. Date parent applied for birth certificate _____
(Please attach a copy of the receipt or any other proof of application to this affidavit.)
11. Date birth certificate was presented to school for copy _____
State file number for birth certificate _____ State _____
12. Date form sent to WV State Police _____ Response _____
Date response received _____

Signature: _____

STATE OF WEST VIRGINIA

COUNTY OF _____, to-wit:

I, _____, Notary Public in and for the state and County aforesaid, do
certify that, whose name is signed to the writing above, bearing date on the _____ day of _____
_____, _____, has this day acknowledged the same before me in my said County.

Given under my hand this _____ day of _____, _____.

My commission expires _____.

Signature: _____

Notary place stamp or seal above

Notary Public

Date